



## Data Request Form

Please fill in all applicable information. # indicates mandatory information.

### Information Requested by:

#Name:	Organisation (if applicable):
#Address:	
Invoice Address (if different):	
Telephone:	Fax:
#Email:	
#Preferred contact method?	

#Please detail the reason for your request:
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### Search Area:

#Site/Place Name:
#Choose one: <input type="checkbox"/> Circle (Specify central point, plus radius): <input type="checkbox"/> List of grid squares (Please specify): <input type="checkbox"/> Linear (Specify corridor width)**: <input type="checkbox"/> User-defined shape**  ** please attach a map or GIS file (ArcGIS or MapInfo) showing the site boundary
Any other information:

\*\*\* 'Standard Data Search' includes the following (where data are available):

SPECIES - Wildlife & Countryside Act 1981 Schedules 1, 5, 8 & 9; The Conservation of Habitats & Species Regulations 2010 Schedules 2 & 5; Protection of Badgers Act 1992; Bonn Convention Appendix 1 & 2; Bern Convention Annex 1 & 2; Birds Directive Annex 1; Habitats Directive Annex 2, 4 & 5; NERC Act 2006 Section 41 species; UKBAP species (both local and national); Veteran trees; IUCN Red List species; Red & Amber Bird List species; Nationally Notable species; Locally Rare species.

SITES – *Map showing:* Ramsar; Special Areas of Conservation; Special Protection Areas; Sites of Special Scientific Interest; National Nature Reserves; Local Nature Reserves; County Wildlife Sites; Roadside Nature Reserves; CGS; Ancient Woodland; Geodiversity sites.

**Species Data Required (please tick those required):**

Standard Data Search\*\*\*

All Species Records

If your request is not covered by the above, please detail the information you require here:

*As a minimum we will provide the most up to date species records available covering at least the last ten years (subject to availability). Please see our [metadata statement](#) for more information on the temporal coverage of our species records.*

**Site Data Required (please tick those required):**

Standard Data Search\*\*\*

Do you require site citations (tick if yes)?

If your request is not covered by the above, please detail the information you require here:

**Data Format:**

#Please specify preferred report format:

- Species data (posted paper list, emailed Excel table **or** GIS file (MapInfo)):
- Map of Protected Sites in Search Area (posted paper map, jpg, pdf **or** GIS file (MapInfo))\*\*\*\*:

\*\*\*\* GIS layers based on MasterMap data (such as protected site boundaries) can only be provided to customers who have a valid OS licence. If requesting this data, please provide your OS licence number here:

**By signing this form, you accept that you have read and agree to our terms and conditions:**

#Signed:  Date:

**Please send your completed form to: Norfolk Biodiversity Information Service, Room 301, County Hall, Martineau Lane, Norwich NR1 2SG.**